

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES**

**APRIL 9, 2025 MEETING MINUTES**

**5:30 PM**

**SLC BOARDROOM**

**2200 EUREKA WAY**

**REDDING, CA 96001**

1. Board President Sue Brix called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Mike Stuart and Susan Saephanh and Damaris Stevens were present. Superintendent/Principal Rochelle Angley, Assistant Principal Monica Cabral, Associate Principal Barbara Reuss and School Business/HR manager Molly Schlange were also in attendance.
2. OPENING BUSINESS  
Board President Sue Brix led the Pledge of Allegiance.
3. STAFF HIGHLIGHTS
  - 3.1 2025 UPrep Science Bowl Teams (Junior High & High School) Recognition by City of Redding Matt Madison from Redding Electric Utility presented the winning JH & HS Science Bowl teams with plaques and the JH students with calculators and the HS students with laptops for winning the regional Science Bowl competition.
  - 3.2 World Language Department  
Mr. Cheng presented alongside two 6th grade ROTA students who demonstrated a conversation in Mandarin. He highlighted the department's approach on learning language through conversation.
  - 3.3 Panther of the Quarter  
The board was joined by our Panthers of the Quarter and their families, who were recognized and presented with their certificates.
4. PUBLIC COMMENT  
There was no public comment.
5. APPROVAL OF AGENDA ITEMS/ORDER  
  
Motion - Saephanh  
Second – Stevens  
Ayes – Brix, Stuart  
Carried – 4-0
6. APPROVAL OF CONSENT AGENDA
  6. APPROVAL OF CONSENT AGENDA
    - 6.1.1 Request Approval of March 12, 2025 Regular Meeting Minutes
    - 6.1.2 Request Approval of Out of State/Overnight Field Trip: Science Bowl teams to Washington, D.C.: April 24-April 28, 2025

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Motion - Stevens  
Second – Stuart  
Ayes – Brix, Saephanh  
Carried – 4-0

**7. REPORTS**

**7.1 SUPERINTENDENT/PRINCIPAL REPORT**

Superintendent/Principal shared several celebrations, including Tawni Kramer being named Model Coach of the Year by the NSCIF. Staff also nominated Jeanne Crawford as SCOE Junior High Teacher of the Year, Kent Smith as High School Teacher of the Year, and Connie Hurley as Rotary Teacher of the Year. She expressed pride in the Science Bowl teams for their hard work and accomplishments, and shared appreciation for the Panthers of the Quarter and their families for attending the meeting in support.

**7.2 BUSINESS REPORT**

School Business/HR Manager Molly Schlange reported that the team is working on assumptions for the proposed 2025-2026 budget. There continues to be uncertainty with the state budget related to the funding of Proposition 98 and the potential impact on state revenues following the southern California fires in January of this year. The governor's May Revision budget will be out by May 14th where we will hopefully get a clearer picture of what the fiscal outlook is for 2025-2026.

**8. ACTION/DISCUSSION ITEMS**

**8.1 ADMINISTRATION - ACTION/DISCUSSION**

**8.1.1 Accept Resignation of Board Member**

Motion - Stuart  
Second – Saephanh  
Ayes – Brix, Stevens  
Carried – 4-0

**8.1.2 Board Member Appointment**

The Board appointed Kyle Jones to fill the vacant Board position.

Motion - Saephanh  
Second – Stuart  
Ayes – Brix, Stevens  
Carried – 4-0

**8.1.3 Board Member Oath of Office**

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Board President Sue Brix administered the Oath of Office to newly appointed board member Kyle Jones, officially welcoming him to the board.

**8.2 ADMINISTRATIVE – ACTION/DISCUSSION**

**8.2.1 Graduation Assignments (DISCUSSION)**

The board discussed plans for the upcoming graduation ceremonies. Board member Susan Saephanh expressed interest in attending the high school graduation, while board member Damaris Stevens plans to attend the junior high ceremony.

**8.2.2 Request Approval of the 2025-2026 School Board Meeting Calendar (ACTION)**

Motion - Stuart

Second – Saephanh

Ayes – Brix, Jones, Stevens

Carried – 5-0

**8.3 HUMAN RESOURCES - ACTION/DISCUSSION**

**8.3.1 Request Approval of Certificated Employee Resignation (ACTION)**

Motion - Saephanh

Second – Stevens

Ayes – Brix, Jones, Stuart

Carried – 5-0

**8.3.2 Request Approval of 2025-2026 Certificated Staff - Assistant Principal (ACTION)**

Motion - Saephanh

Second – Stuart

Ayes – Brix, Jones, Stevens

Carried – 5-0

**8.3.3 Request Approval of Non-Renewal of Certificated Employee (ACTION)**

Motion - Stuart

Second – Stevens

Ayes – Brix, Jones, Saephanh

Carried – 5-0

**8.3.4 Request Approval of Spring Coaching Assignments (ACTION)**

Motion - Saephanh

Second – Stuart

Ayes – Brix, Jones, Stevens

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Carried – 5-0

- 8.3.5 Request Approval of 2025-2026 Draft Salary Schedules; Teacher, Counselor,  
Management (ACTION)

Motion - Stevens

Second – Jones

Ayes – Brix, Stuart, Saepanh

Carried – 5-0

9. SUGGESTED FUTURE AGENDA ITEMS

There were no future agenda items.

10. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

President Sue Brix welcomed new board member Kyle Jones and shared that she looks forward to working with him. Member Mike Stuart expressed how much he enjoyed having students and parents present for the Panthers of the Quarter awards.

11. ADJOURNMENT

Board Member Damaris Stevens made a motion to adjourn the meeting at 6:33PM. Motion seconded by Kyle Jones. Motion approved unanimously.